NSAMA DISTRICT COUNCIL
P.O BOX 002
NSAMA

MINUTES OF THE PROCEEDINGS OF THE FOURTH ORDINARY COUNCIL, MEETING HELD IN THE COUNCIL CHAMBER, CIVIC CENTRE, ON MONDAY, 10TH FEBRUARY, 2025 AT 10:00 HOURS

MEMBERS PRESENT	**WARD**
1. Siame David	Council Chairperson
2. Songwe Brian	Vice Council Chairperson
3. Kombe Brian	Nsumbu
4. Nsumba Betassy	Kakusu
5. Kalenga Boyd Chansa	Chishela
6. Fredrick Mulumbi	Kashikishi
7. Mulumbi White	Chubo
8. Daniel M. Kubumba	Mikose
9. Kasenge Bernard	Mukubwe
10.Chipili Evans	Munwa
11.Ngosa Israel	Katwatwa
12.Mulenga Evans	Fungwe
13.Muleya Thomas	Kapisha
14.Kabuta Envies	Mwambeshi
15.Musonda Robison	Kampinda

OFFICERS IN ATTENDANCE

1. Kamanga Raphael	Council Secretary
2. Katele Steward	District Commissioner
3. Mwape Kapaya	Director Human Resource
4. Mulatu Steven	Director Planning
5. Musonda Chishimba	Director Engineering
6. Nkonde Gertrude	DAO
7. Mupeta Felix	Accountant
8. Chibale Joshua	CHRO
9. Zulu Lyson	SEP
10.Siwakwi Robertson	Internal Auditor
11.Chongo Mirriam	Assistant Internal Auditor
12.Nyondo Grescious	DSO
13.Kalima Musukwa	SPO
14.Mapopa Tembo	SAO
15.Mweso Kingford	Town Planner
16.Mutale Grace	DNO
17.Chomba Betty	ACDO
18.Sianga Victor	A\Livestock Officer
19.Nsama Mulenga	SLA

20.Chongo Karen	SLA
21.Musamba Aubrey	Assistant Committee Clerk
22.Mpende Chrispin	Chief Representative

Absent/Apologies

Chishimba Moses	His Royal Highness Senior Chief Nsama
Kachusha Martin	Chishi

PRIOR TO THE COMMENCEMENT OF THE ORDINARY MEETING AT 10:30 HOURS, NATIONAL ANTHEM WAS SUNG AND A PRAYER WAS OFFERED BY MR. MPOPA TEMBO SENIOR AGRICULTURAL OFFICER.

NDC/706/02/2025: NOTICE OF MEETING

The Council Secretary Mr. Kamanga Raphael in line with procedure read the **Notice** convening the meeting.

NDC/707/02/2025: COUNCIL CHAIRPERSON'S COMMUNICATION AND ANNOUNCEMENTS

The Council Chairperson made the following Communication:

The Council Chairperson informed the August house that he was delighted to welcome you all to this meeting to deliberate on key concerning the progress of our district. He further expresses his sincere gratitude to all Honorable Councilors, Heads of Government Departments, Our Stakeholders and Members of the General public for their Commitment towards developing our district.

He also informed the house that during the period under review his office received the following Visitors:

1. On 26TH September, 2024 the Zambia Unted Local Authority Workers Union (ZULAWU) National Executive led by the President Mr. Emmanuel Mwinsa who came to attend to issues affecting the employees' of Nsama Town Council and paid a courtesy call on his Office.
2. On 16TH October, 2024 His Royal Highness Senior Chief Nsama Mukupa the Induna, Mrs. Nkonde Gertrude the District Administrative Officer, Mr. Steward Katele the District Commionisser, Mr. Mpende Chrispin the Chief's Secretary and

Mr. Kamanga Raphael the Council Secretary who came for the purpose of the meeting.

3. On 3RD November, 2024 Mr. Lackson Ngandu-PAF from Nsumbu, Mr. Frank Kanyambi-PAF from Ikelenge and Mr. Habeenzu Simamba-PAF from Kalabo who came for the purpose of Intergrated Development Plan meeting (IDP) paid a courtesy call on his Office.

Subsequently he was privileged to attend Provincial Development Co-

Ordinating Committee meeting held at the Provincial Administration

Office in Kasama.

He informed the house that he was very happy with how the Community

Was participating in the development of the district, the Councilors

They also showing cooperation and commitment towards the development in the district.

Furthermore, he also wants to inform the house that the Zambia National Service (ZNS) was doing fine with the ROMA- KAKOMA road despite the Council not being involved in the implementation of the project

In Conclusion the Council Chairperson was encouraging everyone to continue embracing the spirit of unity and peace in order to foster development in the district.

The Council Chairperson Communication was **Noted**

NDC/708/02/2025: CONFIRMATION OF THE MINUTES OF THE THIRD ORDINARY COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, CIVIC CENTRE NSAMA ON FRIDAY 22ND NOVEMBER, 2024 AT 10:00 HOURS.

On a proposal by Councillor Chipili Evans and duly seconded by Councilor Ngosa Israel, **it was;**

RESOLVED THAT;

Pursuant to Section 20(1)(a) of the Local Government Act, No. 2 of 2019 as read together with Standing Order No. 15, the Minutes of the proceedings of the Third Ordinary Council Meeting held in the Council Chamber, Civic Centre

Nsama on 22nd November, 2024 at 10:00 hours be confirmed as true record of the proceedings of the Third Ordinary Council and be signed by the Council Chairperson.

NDC/709/02/2025: CONFIRMATION OF THE MINUTES OF THE THIRD SPECIAL COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, CIVIC CENTRE NSAMA ON FRIDAY 22ND DECEMBER, 2024 AT 10:00 HOURS.

On a proposal by Councillor Chipili Evans and duly seconded by Councilor Ngosa Israel, **it was;**

RESOLVED THAT;

Pursuant to Section 20(1)(a) of the Local Government Act, No. 2 of 2019 as read together with Standing Order No. 15, the Minutes of the proceedings of the Special Council Meeting held in the Council Chamber, Civic Centre Nsama on 22nd November, 2024 at 10:00 hours be confirmed as true record of the proceedings of the Third Ordinary Council and be signed by the Council Chairperson.

NDC/710/02/2025: CONFIRMATION OF THE MINUTES OF PLANS, WORKS, COMMUNITY DEVELOPMENT, SOCIAL WELFARE, ENVIRONMENTAL HEALTH, EDUCATION BUILDING DEVELOPMENT, WATER RESOURCES DEVELOPMENT AND DISASTER MANAGEMENT AND MITIGATION UNIT HELD IN THE COUNCIL CHAMBER, CIVIC CENTRE NSAMA ON FRIDAY, 31st FEBRUARY, 2025.

After a brief deliberation and upon a proposal by Councillor Mulumbi White and dully seconded by Councillor Mpundu Pervious, **it was;**

RESOLVED THAT;

Pursuant to section 20 (1)(a) of the Local Government Act, No. 2 of 2019 as read together with Standing Order No. 23, the minutes of Plans, Works, Community Development, Social Welfare Environmental Health, Education, Building Development, Water Resources Development and Disaster Management and Mitigation Unit Department held in the Council Chamber, Civic Centre Nsama on Friday, 31st February,2025 at 09:00 hours be confirmed as **True** record of the proceeding of the Committee Meeting and signed by the Committee Chairperson.

NDC/711/02/2025: ADOPTION OF THE MINUTES OF THE PLANS, WORKS, COMMUNITY DEVELOPMENT, SOCIAL WELFARE, ENVIRONMENTAL HEALTH, EDUCATION, BUILDING DEVELOPMENT AND WATER RESOURCES DEVELOPMENT HELD IN THE COUNCIL CHAMBER, CIVIC CENTRE NSAMA ON FRIDAY, 31ST FEBRUARY, 2025 AT 09:00 HOURS.

On a proposal by Councillor Mulumbi White and duly seconded by Councillor Kabumba Daniel, **it was;**

RESOLVED THAT;

Pursuant to section 20(1)(a) of the Local Government Act, No. 2 of 2019 as read together with Standing Order No. 23, the minutes of Plans, Works, Community Development, Social Welfare, Environmental Health, Education, Building Development, Water Resources Development and Disaster Management and Mitigation unit Department held in the Council Chamber, Civic Centre Nsama on Friday, 31st February, 2025 at 09:00 hours **be Received** and **Adopted** as part of the proceedings of the Council.

NDC/712/02/2025: CONFIRMATION OF THE MINUTES OF THE FINANCE, LICENSING, HUMAN RESOURCE, AGRICULTURE, FISHERIES & LIVESTOCK AND FORESTRY COMMITTEE

MEETING HELD IN THE COUNCIL CHAMBER, CIVIC CENTRE NSAMA ON THURSDAY, 6TH FEBRUARY, 2025 AT 09:00 HOURS.

After a brief discussion on important issues and upon a proposal by Councillor Thomas Muleya and duly seconded by Councillor Kombe Brian, it was

RESOLVED THAT;

Pursuant to section 20(1)(a) of the Local Government Act, No. 2 of 2019 as read together with Standing Order No. 23, the minutes of the Finance, Licensing, Human Resource, Agriculture, Fisheries & Livestock and Forestry Committee Meeting held in the Council Chamber, Civic Centre Nsama on Thursday, 6th February, 2025 at 09:00 hours be **confirmed** as **true** record of the proceedings of the Committee Meeting and be signed by the Committee Chairperson.

NDC/713/02/2025: **ADOPTION OF THE MINUTES OF THE FINANCE, LICENSING, HUMAN RESOURCE, AGRICULTURE, FISHERIES& LIVESTOCK AND FORESTRY COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER ON THURSDAY, 6TH FEBRUARY, 2025 AT 09:00 HOURS.**

On a proposal by Councillor Muleya Thomas and duly seconded by Councillor Mulenga Evans, it was

RESOLVED THAT;

Pursuant to section 20(1)(a) of the Local Government Act, No. 2 of 2019 as read together with Standing Order No. 23, the minutes of the Finance, Licensing, Human Resource, Agriculture, Fisheries & Livestock and Forestry Committee Meeting held in the Council Chamber, Civic Centre Nsama on Thursday, 6th February, 2025 at 09:00

hours be **Received** and **Adopted** as part of the proceedings of the Council.

NDC/714/02/2025: CONFIRMATION OF THE MINUTES OF THE AUDIT AND EVALUATION COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER, CIVIC CENTRE NSAMA ON MONDAY, 3rd FEBRUARY, 2025 AT 09:00 HOURS.

After a brief discussion on the issues and upon a proposal by Councillor Kombe Brian and duly seconded by Councillor Musonda Robinson, **it was;**

RESOLVED THAT;

The Internal Audit report be deferred back to the next committee meeting because the matters presented to the house had no proper evidence and the members failed to understand what was reported at to the Council and the report be removed from the final minute book.

THE COUNCIL SECRETARY'S REPORT

NDC/715/02/2025: APPLICATION FOR USE OF COUNCIL OFFICE BUILDING NSUMBU

The Council Secretary reported to the Council his office was in receipt of an application letter from the Magistrate in Charge of Nsumbu Local Court in which they were requesting for permission to allow them to start using the office building for the Council for their court sessions.

Members of the house were also informed that the application indicated that the current building which they were using was not conducive for working and record keeping.

Subsequently, he also recommended to the house that the office building be rented out to the above applicant on a monthly rental of K1, 500.00.

After a brief discussion on the issues and upon a proposal by Councillor Kombe Brian and duly seconded by Councillor Kabumba Daniel, **it was;**

RESOLVED THAT;

The application be approved as presented.

There being no other business to transact, the meeting was closed at 15:11 hours, after singing the National Anthem and a prayer from Ms. Nkonde Grace the District Administration Officer.

……. …….

Council Chairperson Signature

MINUTES OF PLANS, WORKS, COMMUNITY DEVELOPMENT, SOCIAL WELFARE, BUILDINGS, WATER RESOURCES DEVELOPMENT, EDUCATION, HEALTH AND DISASTER MANAGEMENT AND MITIGATION UNIT DEPARTMENT COMMITTEE MEETING HELD ON 31st JANUARY, 2025 IN THE COUNCIL CHAMBER AT NEW CIVIC CENTRE, NSAMA AT 09:00 HOURS

MEMBERS:

Mulumbi White	Committee Chairperson
Musonda Robison	
Mpundu Pervious	
Kachusha Martin	
Chipili Evans	
Kabumba Daniel	
Chishimba Moses	His Royal Highness Senior Chief Nsama
Siame David	Council Chairperson **(ex-official)**
Songwe Brian	Vice Council Chairperson (**ex-official)**

IN-ATTENDANCE:

Mulatu K Steven	Director Planning
Chishimba A. Musonda	Director of Engineering and Services
Zulu Chenjelan	DEBS
Chisanga Davies	DCDO
Mutale Grace	DNO
Kalima Musukuma	SPSO
Chibale Joshua	Chief Human Resource Officer
Chongo Mirriam	Assistant Internal Auditor
Aubrey Musamba	Assistant Committee Clerk

ASENT/APOLOGIES:

Kamanga Raphael	Council Secretary
Mupeta Felix	Accountant
Siwakwi Robertson	Internal Auditor

Thereafter the matter was **NOTED**

PRIOR TO THE COMMENCEMENT OF THE MEETING AT 09:45 HOURS, MEMBERS WERE LED IN AN OPENING PRAYER BY MR CHISHIMBA.A. MUSONDA.

PWSWCDBWRDEHDMMU/77/01/2025: NOTICE OF MEETING

Prior to the commencement of the proceedings, the acting Council Secretary read the **notice** convening the meeting.

Thereafter it was **Noted**.

REPORT OF THE DIRECTOR PLANNING

PWSWCDBWRDEHDMMU/78/01/2025: REPLANNING OF ONE PART OF THE PLANNED AREA AROUND

The Director Planning reported the Committee that Nsemiwe part of the planned area had an expansion of settlers in a village known as Abel Musonda. He said that the village existed before the creation of the planned area and over the years, the population had been steadily increasing. On the existing layout plan the said section was zoned for hospitality use e.g. lodges, guesthouses, motels etc. Further the member was informed that the current predicament where a human settlement sitting on the area had expanded and would require urgent reorganization through cancelling and

replanning the area in order to accommodate the existing settlement.

After a length deliberation on the matter and on a proposal by Councillor Chipili Evans and duly seconded by Councillor Kabumba Daniel, it was

RESOLVED THAT;

The Planning Department should replan one part of the planned area around Nsemiwe.

PWSWCDBWRDEHDMMU/79/01/2025: APPLICATION FOR REGULARIZATION OF TENURE

The Director Planning reported the Committee that the Local Authority was in receipt of applications for legalization of tenure of property situated in the planned area. He said that the undertaking was critical in the sense that it would enable property owners to possess legal documents for their properties.

Table 1: List of applicants for regularization

No.	Name of applicant	Plot Location	Plot Size
1	Mr. Ally Mazimba	Nsewime area/Abel Musonda village	100*200
2	Mr. Steven Kakoma	Shikapala Village	100*100

	Mulatu		
3	Mr. Chrispine Mpende	Zaccharia Village	4 Hectares
4	Mr. Elijah Chisha	Shikapala Village	50 * 30

He further recommended the following;

- Be recommended for property regularization to the Ministry of Lands and Natural Resources
- The applicants pay 3000 as regularization fee
- The applicants bear the cost of numbering and surveying

After a brief deliberation on the matter and on a proposal by Councillor Chipili Evans and duly seconded by Councillor Kabumba Daniel, it was

RESOLVED THAT;

- Applications for regularization of tenure be approved.

PWSWCDBWRDEHDMMU/80/01/2025: APPROVAL AND LAUNCH OF THE NSAMA IDP

The Director Planning reported to the Committee that the Nsama IDP was approved by the Ministry of Local Government and Rural Development and later launched on the 24th January, 2025. Members were informed that with the said undertaking attained, it implies that

the district had now a guided development framework for the next 10 years. Hence, from this moment onwards all developmental interventions and decisions should be aligned with the IDP.

Thereafter, the matter was **Noted.**

PWSWCDBWRDEHDMMU/81/01/2025: OVERVIEW OF SOLID WASTE MANAGEMENT IN NSUMBU

The Director Planning reported for information of the Committee that 37 loads of Garbage were collected from the refuse bay and other areas of Nsumbu for disposal in the 4th quarter of 2024. Therefore, the waste collected was estimated to be at One Hundred Eight-six (186) tones using about 300 liters of diesel.

Furthermore, members were informed that during the period under review, 12 metallic drums were procured with the sole purpose of improving solid waste management in Nsumbu ward.

Thereafter, the matter was **Noted.**

PWSWCDBWRDEHDMMU/82/01/2025: ESTABLISHMENT OF LOCAL AREA NETWORK

The Director Planning reported to the Committee that the Local Authority had received Local Area Network (LAN) equipment through support from Smart Zambia Institute (SZI) – e-governance Division and the mother ministry (MLGRD) to enhance ICT connectivity to the Government Wide Area Network (GWAN) at the institution. Members were also informed that the installation of the equipment was at 90% complete and awaiting ZAMTEL to finalize connectivity through Fiber Optic line installation from the National registration office to the Civic Centre.

Thereafter, the matter was **Noted.**

PWSWCDBWRDEHDMMU/83/01/2025: APPROVAL OF THE CHIMBAMILONGA CDF COMMITTEE

The Director Planning reported to the committee that the Honorable Provincial Minister for Northern Province, in accordance with section 4 (2) of the Constituency

Development Fund Act no. 1 of 2024, had approved the new Chimbamilonga Constituency Development Fund Committee which constitute the following members as follows.

Table 2: Appointed new members of the CDFC

S/N	NAME	REPRESENTATION	WARD
1	Hon. Elias Makasa Musonda	Area Member of Parliament	Nsumbu
2	Mr. Steward Katele	District Commissioner	Mwambeshi
3	Cllor. Chipili Evans	Ward Councillor	Munwa
4	Cllor. Pervious Mpundu	Ward Councillor	Kakoma
5	Cllor. Boyd Kalenga	Ward Councillor	Chishela
6	Mr. Royd Mwape	Community Representative	Mululu
7	Mr. Evans Chansa	Community Representative	Fungwa
8	Chrispine Mpende	Chief's Representative	Lunsangwe
9	Pastor Richard Chikwanda Lombe	Representative of Religious Organization	Mwambeshi
10	Faith Mwandwe	Youth Representative	Nsumbu
11	Lines Mpundu	Women Representative	Fungwa
12	Greason Mulenga	Local Development Process Expert	Lunsangwe
13	Mr. Nelson Kunda	Zambia Agency for persons with disabilities representative (CBID)	Nsumbu
14	Kasengele C Kennedy	Civil Society Representative	Mwambeshi
15	Mr. Steven K. Mulatu	Director Planning	Council

16	Mr. Aaron Chishimba Musonda	Director Engineering	Council
17	Mr. Felix Mupeta	Director Finance	Council

Thereafter, the matter was **Noted.**

PWSWCDBWRDEHDMMU/84/01/2025: IMPLEMENTATION OF SOCIAL SAFEGUIDES ON TOWNSHIP ROAD PROJECT

The Director Planning reported to the committee there was an agency need to consider providing a supplementary budget of 5% that would support the implementation of social and environmental safeguards in the township road construction project. Members were also informed that these social safeguards would address the negative effects of the project such issues like, HIV/AIDS, STIs, Gender Based Violence, child protection and environmental protection. Further said that the Township Road project contract did not include the important aspect of the project.

Note: if this was not put in place the community surrounding the project would have a number of issues such as new HIV/AIDS new infections, early teen pregnancy, marital disputes, gender-based

violence and many other social problems.

After a brief deliberation on the matter and on a proposal by Councillor Chipili Evans and duly seconded by Councillor Musonda Robison, it was

RESOLVED THAT;

Implementation of social safeguards on township road project be approved.

REPORT OF THE DIRECTOR OF ENGINEERING

PWSWCDBWRDEHDMMU/85/01/2025: UPDATE ON CONSTITUENCY DEVELOPMENT FUND (CDF) COMMUNITY PROJECTS FOR CHIMBAMILONGA CONSTITUENCY

I. 2022 CONSTITUENCY DEVELOPMENT FUND ALLOCATION

The Director Engineering reported to the Committee that out of the 16 approved projects funded under 2022 CDF allocation that were lotted as 22 contracts only three (3) projects were yet to be completed and were still under implementation at various stages to completion.

Table 1 below shows the full list of the projects that were funded under 2022 CDF allocation.

Table 1: 2022 CDF Community Projects

No.	PROJECT NAME	WARD	CONTRACTOR	CONTRACT SUM	AMOUNT PAID TO DATE	STATUS
1	Procurement and Supply of 300 desks for Kashikishi, Mwambeshi, Chaba, Kampinda, Lunsangwe, Ndole Primary Schools and Kampinda Day Secondary School	Various	Saeed R. General Dealers	447,000.00	447,000.00	Complete
2	Procurement and Supply of 300 desks for Kasaba Bay, Mupundu, Chishela Primary Schools and Nsumbu Day and Kasaba Bay Boarding School	Various	Bosjo Youth Trading	444,000.00	444,000.00	Complete

3	Procurement and Supply of 350 desks for Nsemiwe, Nsama, Sefya, Kabobole, Lunsangwe, Mutundu Primary Schools and Nsama Day Secondary School	Various	Zykar Solutions	525,000.00	525,000.00	Complete
4	Procurement and Supply of 300 desks for Munwa, Kepiki, Mikose, Mupundu, Chitipa, Chapi Primary Schools and Munwa Day Secondary School	Various	Cremwi Traders and Constructors	450,000.00	450,000.00	Complete
5	Procurement and Supply of 150 desks for Kakoma, Chiputu, Mupandi and Kabombo Primary School	Kakoma, Mukubwe	Nsafya Manika General Dealers	195,000.00	195,000.00	Complete

6	Procurement and Supply of 250 desks and 209 ECE Tables and Chairs for Katwatwa, Mununu, Kakusu, Munyele, Munjela, Mutumpike, Mupandi and Chishela Primary Schools	Various	Judith Kabwe Mulenga General Dealers	709,400.00	709,400.00	Complete
7	Procurement and Supply of 80 desks for Mupompwe and Mupundu Primary Schools	Chubo, Mululu	Rijustina General Dealers	72,000.00	72,000.00	Complete
8	Rehabilitation of Nsama Local Court	Mwambeshi	Chakeko General Dealers	440,734.80	440,734.80	Complete
9	Completion of a 1x2 Class Room Block at Mupompwe Primary School	Chubo	Chagwa Chanyamuka Enterprises Limited	597,716.53	255,595.07	At roof level awaiting finishes
10	Supply of 60 desks at Katwatwa Primary School	Katwatwa	Bosjo Youth Trading	60,000.00	60,000.00	Complete

11	Construction of a 1x3 Class Room Block at Banda Community school	Katwatwa	KFMM General Dealers	1,189,064.14	714,268.90	At roof level, roof needs to be re-done and complete finishes
12	Construction of a 1x3 Classroom Block at Kabobole Primary School	Mwambeshi	Chagwa Chanyamuka Enterprises Limited	1,189,064.14	1,070,157.73	Complete
13	Construction of a Health Post in Kanjili	Chishi	JAMD Enterprise Limited	403,973.40	281,725.76	At roof level awaiting finishes
14	Construction of a Health Post in Munwa	Munwa	Suma Fisheries and Construction	409,443.40	388,872.26	Complete
15	Construction of 2 Dormitories at Kasaba Bay Boarding School	Nsumbu	R.K Chomba General Dealers	1,630,895.00	1,467,805.51	Complete
16	Supply of Health Equipment at Chaba Health Post	Chishela	Sakuz Youth Agro Services and Trading	358,256.60	358,256.60	Complete

17	Drilling of Borehole and Installation of a Water Scheme at Chaba Health Post	Chishela	Sikilichi Enterprises Limited	425,350.00	425,350.00	Complete
18	Drilling of Borehole and Installation of Solar Powered Water Scheme supplying Nsama Rural Health Centre and nearby communities	Mwambeshi	Gomeless Investments Limited	740,000.00	614,405.22	Complete
19	Construction of a Drainage System at Nsumbu Market	Nsumbu	Shachitari Construction Limited	1,504,463.02	1,504,463.02	Complete
20	Drilling of Borehole and Installation of a Water Scheme at Nsemiwe Primary School	Fungwa	Bukobo Crafts Centre Limited	438,930.00	438,930.00	Complete
21	Supply of 180 desks at Mwambeshi, Katwatwa and Kashikishi Primary Schools	Mwambeshi, Katwatwa, Kashikishi	Jolusi Company Limited	266,400.00	266,400.00	Complete
22	Procurement of	All	Procured			Comple

	CDF Monitoring vehicle (Landcruiser)		centrally by Ministry			te

Members were informed that the three (3) remaining projects were at various stages to completion with the least being the Construction of the 1x3 Classroom Block at Banda Community School which had the roof blown off. The contractors were on site and had made commitments to complete the projects within 60 days.

Thereafter, the matter was **Noted.**

PWSWCDBWRDEHDMMU/86/01/2025: 2023 CONSTITUENCY DEVELOPMENT FUND ALLOCATION

The Director Engineering reported to the Committee that out of the eleven (11) approved community projects funded under 2023 CDF allocation that were lotted as 15 contracts were under implementation except for the procurement of an Ambulance which was pushed to be budgeted for under the 2024 CDF allocation. Table 2 below shows the list of projects under implementation

Table 2: 2023 CDF Community Projects

No.	PROJECT NAME	WARD	CONTRACTOR	CONTRACT SUM	AMOUNT PAID TO DATE	STATUS
1	Construction of Senior Chief Nsama's Palace	Mwambeshi	Mart Speed Construction	3,563,772.16	1,307,905.06	All three buildings (Palace, Court and Retainers House) at roof level
2	Provision for Rural Electrification to REA			1,000,000.00		
3	Construction of Maternity Annex at Nsama Rural Health Centre	Mwambeshi	Bukobo Crafts Centre Limited	1,494,531.87	1,130,594.73	At finishes level
4	Construction of Theatre (Surgery Ward) at Nsama Rural Health Centre	Mwambeshi	Pavwace General Dealers	1,664,700.65	986,691.58	At roof level
5	Construction of Mini Mortuary at Nsama Rural Health Centre	Mwambeshi	Makas Investments Limited	515,272.00	468,106.50	At finishes level

6	Procurement of Health Equipment for the Mini Mortuary at Nsama RHC	Mwambeshi	Sakuz Youth Agro Services and Trading	369,567.50	300,000.00	Equipment procured awaiting delivery and installation
7	Construction of Ablution Block, Staff Toilet and Solar Powered Water Reticulation System (complete with kiosk) at Banda Community School	Katwatwa	Foel Builders	961,867.50	240,466.88	Ablution Block at slab level.
8	Rehabilitation of Roma - Kakoma Road (phase 1)	Fungwa, Chishi, Kakoma, Mukubwe	Zambia National Service - Kasama LDB Branch	5,011,818.20	5,011,818.20	At 30 km out of the 42 km done
9	Construction of a Police Post	Mwambeshi	Makas Investments Limited	931,093.00	255,595.07	At ring beam level
10	Supply of 150 desks for Schools	Various	Jolusi Company Limited	223,500.00	223,500.00	Complete

11	Supply of 150 desks for Schools	Various	Mucho General Dealers	225,000.00	225,000.00	Complete
12	Supply of 166 desks for Schools	Various	Desamu General Dealers	247,340.00	247,340.00	Complete
13	Supply of 150 desks for Schools	Various	Foal Builders	217,000.00	217,000.00	Complete
14	Supply of 150 desks for Schools	Various	Twinneri General Dealers	217,500.00	54,375.00	Desks delivered rejected and still being worked on
15	Procurement of an Ambulance	All	To be procured centrally by Ministry	1,000,000.00	1,000,000.00	To be procured next year and funds varied to Mwambeshi Roads project

Subsequently, members were informed that the funds committed for procurement of an Ambulance had been varied towards the implementation of opening up of township roads in Mwambeshi ward. He further said that contractors were on site and works were scheduled to

be completed within the first quarter of 2025.

Thereafter, the matter was **Noted.**

PWSWCDBWRDEHDMMU/87/01/2025: 2024 CONSTITUENCY DEVELOPMENT FUND ALLOCATION

The Director Engineering reported to the Committee that all the 21 approved community projects funded under 2024 CDF allocation were under implementation at various stages to completion. Table 3 below gives full details of the current statuses of the projects.

Table 3: 2024 CDF Community Projects

No.	PROJECT NAME	WARD	CONTRACTOR	CONTRACT SUM	AMOUNT PAID TO DATE	STATUS
1	Completion of Integrated Development Plan (IDP)	All		300,000.00	300,000.00	IDP submitted and approved
2	Completion of 1x4 Classroom Block at Nsama Day Secondary School	Fungwa	*Labour Based*	200,000.00	200,000.00	Complete

3	Top-up Funds to procure Speed Boat for referral services for District Health Office	Kapisha, Nsumbu	Provincial Health Office	405,000.00	405,000.00	Boat delivered
4	Installation of Solar Power Supply and Procurement of Vaccine Refridgeration for Veterinary Department	Mwambeshi	Teradek Limited	248,000.00	248,000.00	Items procured awaiting delivery
5	Supply and delivery of 250 Desks for Primary and Secondary and 250 Tables and 1250 Chairs for Early Childhood Education	Various	Judith Kabwe Mulenga Gen Dealers, Cremwi Contractors, Roschis Contractors	1,725,000.00	731,250.00	Desks delivered awaiting delivery of ECE tables and chairs

6	Paving of walkways and installation of kerbstones along 1km drainage road section	Nsumbu	Chakod Contractors Limited	550,000.00	488,511.00	Substantially completed
7	Rehabililitation of Nsumbu Harbour Landing Jetty - phase 2	Nsumbu	*Labour Based*	1,200,000.00	1,200,000.00	At 95% to completion
8	Construction of 1x2 Classroom Block at Mupundu Primary School	Mululu	RK Chomba General Dealers	789,358.85	381,856.90	At roof level
9	Renovation of 1x3 Classroom Block at Mutumpike Primary School	Chishi	Makas Investments Limited	598,457.00	283,612.26	Roof done finishes underway
10	Construction of Ablution Block and Water	Mwambeshi	Kacha Trading	954,121.71	238,530.43	At window sill level

	Reticulation System at Nsama Rural Health Centre					
11	Construction of Footbridge at Munjela	Kapisha	*Labour Based*	1,744,200.12	414,268.30	At material mobilization stage
12	Additional funding for Construction of Police Post in Mwambeshi	Mwambeshi	Makas Investments Limited	550,000.00	0.00	At ring beam level
13	Construction of Concrete Slab and Installation of Grill Gate at Nsumbu Refuse Bay	Nsumbu	Saeed R General Dealers	181,269.00	137,942.76	Substantially Complete
14	Construction of Ablution Block and Solar Power Installation of 1x2 Classroom Block at Kalomo Primary School	Kapisha	Malila Contractors	628,498.50	157,125.00	At substructure level

15	Completion of Chaba Health Post	Chishela	Bukobo Crafts Centre Limited	573,540.00	143,384.73	At substructure level
16	Completion of Kampinda Police Post	Kampinda	RK Chomba General Dealers	1,174,906.16	663,437.85	At gable level
17	Procurement and Installation of Solar Street Lights	Nsumbu, Lunsangwe, Mwambeshi	Best Buy Power Electrical	998,000.00	998,000.00	Procured awaiting installation
18	Purchase of Block Making Machine	Lunsangwe	Saro Agro Industrial	500,000.00	500,000.00	Machine procured and delivered awaiting setting up and installation
19	Opening and Grading of Township Roads	Mwambeshi	*Labour Based*	2,200,000.00	1,359,749.51	Roads opened up graveling and drainages to be done
20	Procurement of motorbike for Chief's Retainer	Mwambeshi	To be procured centrally by Ministry	25,000.00		Awaiting procurement
21	Procurement of Ambulance	All	To be procured centrally by Ministry	2,700,000.00		Awaiting procurement

He further informed the members that the projects were progressing well despite at a slow pace. Therefore, all contractors and suppliers had been instructed to speed up the progress and expedite works.

Thereafter, the matter was **Noted.**

PWSWCDBWRDEHDMMU/88/01/2025: 2025 CONSTITUENCY DEVELOPMENT FUND ALLOCATION

The Director Engineering reported to the committee the budget allocation for 2025 Constituency Development Fund (CDF) Community projects component for Chimbamilonga Constituency and the projects shortlisted during the stakeholders meeting held on 16th December, 2024 for consideration by the Constituency Development Fund Committee (CDFC). Members were informed that the budget allocation breakdown for the community projects component was shown below in table 4.

Table 4: 2025 CDF Community Projects Component Budget Breakdown

No.	ALLOCATION DESCRIPTION	AMOUNT
1.	Allocation for Fuel for Feeder Roads in the Constituency (9.091% of Total CDF Allocation)	K3,278,013.69

2.	Allocation for Community Projects approved by CDFC from applications received from the Wards	K17,750,444.13
3.	Allocation for Disaster Component	K934,233.90
	TOTAL	**K21,962,691.73**

He further said that the projects shortlisted for consideration by the CDF Committee for funding from the 2025 CDF allocation under the Community Projects component. Table 5 below shows the list of projects shortlisted for onward submission to the CDFC by stakeholders in the Constituency.

Table 6: 2025 CDF Community Projects Shortlisted during Stakeholders Meeting

No.	**PROJECT NAME**	**WARD**
1	Procurement of 4 Tractors	Lunsangwe
2	Procurement of a Grader	Lunsangwe
3	Procurement of a TLB	Lunsangwe
4	Completion of Nsama Guest House	Mwambeshi
5	Completion of the Nsama Theatre Wing	Mwambeshi
6	Completion of the Nsama Maternity Annex	Mwambeshi
7	Completion of Nsama Mini Mortuary	Mwambeshi
8	Health Equipment for Kanjili Health Post	Chishi
9	Health Equipment for Munwa Health Post	Munwa
10	Completion of Banda Water scheme	Katwatwa
11	Completion of Nsumbu landing Jetty	Nsumbu
12	Rehabilitation of 17 Health Facilities	
13	Construction of 1x3 CRB at Kakusu Primary School	Kakusu
14	Construction of a 1x3 CRB at Mikose Primary School	Mikose
15	Construction of a 1x3 CRB at Kashikishi Primary School	Kashikishi

Thereafter, the matter was **Noted.**

REPORT OF THE DISTRICT COMMUNITY DEVELOPMENT OFFICER

PWSWCDBWRDEHDMMU/89/01/2025: WOMEN DEVELOPMENT PROGRAM

The District Community Development officer reported for the information of the committee that during reporting period, the Department of Community Development continued implementing Supporting Women's Livelihoods activities under **Girls Education Women Empowerment and Livelihoods Project (GEWEL)** and undertook the following activities:

1. Recently, Zambia saw a rise in the inflation rate and that consequently led to increase in prices of basic needs such as food and other essential services, the productivity grants given to beneficiaries lost its purchasing power, thereby creating fertile grounds for loses in their businesses. In an effort to mitigate the negative effects of the high inflation rate, The Ministry of Community Development with its cooperating partners decided to pay a top up productivity grant to phase 5 and 6 beneficiaries of Supporting

Women Livelihoods summing up to 948 broken down as follows:

-Phase 5

S/N	CWAC NAME	WARD	NUMBER OF BENEFICIARIES
1	CHIBOTA	MULULU	28
2	CHITIPA	KAMPINDA	19
3	CHOLWE	MUNWA	33
4	KABUTA	FUNGWA	35
5	KAKOMA	KAKOMA	24
6	KAMPINDA	KAMPINDA	46
7	KASHIKISHI	KASHIKISHI	35
8	KATWATWA	KATWATWA	40
9	LUNSANGWE	LUNSANGWE	51
10	LUPILI	NSUMBU	21
11	MIKOSE	MIKOSE	20
12	MUTUNDU	KATWATWA	20
13	ROMA	MWAMBESHI	20
14	SHIKAPAMPA	NSUMBU	20
15	TUPELE	MIKOSE	31
	TOTALS		**443**

-Phase 6

S/N	CWAC NAME	WARD	NUMBER OF BENEFICIARIES
1	MUSHI	KAPISHA	87
2	MATETE	CHUBO	36
3	KAYOMBA	CHISHELA	58
4	MWEWE	MUNWA	89
5	KAKUSU	KAKUSU	37
6	KAPWENGE	CHUBO	32
7	KALOMO	KAPISHA	37
8	MUNUNU	KASHIKISHI	56
9	MUNJELA	KAPISHA	40
10	KAPILI	MWAMBESHI	33
	TOTALS		**505**

GRAND TOTALS----------948

Members were also informed that the Department was undertaking beneficiaries' accounts verification and re-enrolment in cases where beneficiaries had changed their mobile money wallet account numbers after which the ministry would request for payment from Ministry of Finance.

Thereafter, the matter was **Noted.**

PWSWCDBWRDEHDMMU/90/01/2025: FOOD SECURITY PACK

The District Community Development Officer reported to the Committee that the department of Community Development continued implementing Food Security Pack Program. He further informed the members that Food Security Pack guidelines were subject to revision as such this season (2024/2025 rainfed farming season, the caseload has been revised as follows:

i. Compound D. Fertilizer (50Kgs) x 2
ii. Urea Fertilizer (50KGs) x 2
iii. Cereal Seed (Maize, Rice, Sorghum) 10KGs
iv. Legume seeds (Beans, Soya Beans or Ground Nuts) 10 KGs

Additionally, he also said that the caseload for NSAMA among other districts had been reduced from 2,123 to 1,555 less by **568 household beneficiaries.**

Thereafter, the matter was **Noted.**

PWSWCDBWRDEHDMMU/86/01/2025: EXPECTED FARMING INPUTS FOR FOOD SECURITY PACK PROGRAM UNDER 2024/2025 RAINFED FARMING SEASON

The District Community Development Officer reported for the information of the committee the tabulated below was the expected breakdown of the farming inputs for FSP 2024/2025 rainfed farming season

DISTRICT	NUMBER OF BENEFICIARIES	D.Compound Fert. (50KGs)	Urea Fert. (50KGs)	Maize Seeds (Medium maturing Variety - 10KGs)	Maize Seeds (Medium maturing Variety -5KGs)	Rice Seed (SUPA MG-10KGs)	Beans (Mbereshi-10KGs)	Ground nuts (Medium maturing variety - 10kgs)
Nsama	1,555	3,110	3,110	855	700	700	800	755

NOTE: Each beneficiary would receive 2 x 50Kgs of D. Compound fertilizer, 2 X 50Kgs Urea Fertilizer, 10 Kgs of either Maize or 5 kg of Maize plus 10 Kgs x Rice Seeds and 10 Kgs X ground nuts seeds or 10 Kgs of Beans Seeds.

Thereafter, the matter was **Noted.**

PWSWCDBWRDEHDMMU/91/01/2025: CROP PERFORMANCE OF WETLANDS CROPPING

The District Community Development Officer reported to the Committee that the department of Community Development this year 2024 also implemented Wetlands

cropping component of Food Security Pack Program in which 700 household beneficiaries were empowered with farming inputs under Traditional Wetland and 2,400 household beneficiaries were issued with farming inputs under Emergency Wetlands cropping respectively.

Members were also informed that those beneficiaries that planted and managed their fields well, crops had already matured and had since harvested while some were still managing them. The initiative by government has improved the supply of vegetables and fresh maize on the market consequently increasing household income to beneficiaries.

Egg Plants field in Roma CWAC. Beneficiary squatting in front.

Tomato and Onions fields in Mwewe CWAC – Beneficiary Mr. Gilbert Chansa

Okra Field in Roma CWAC, Beneficiary Mr. John Musonda at the middle

Maize field in Mwewe CWAC -Beneficiary in the middle Ms. Janess Chitalu.

Cabbage field under Emergency wetlands in Kayomba CWAC-beneficiary in blue shirt Mr. Andrew Nsama.

Thereafter, the matter was **Noted.**

PWSWCDBWRDEHDMMU/92/01/2025: UTILISATION OF FSP RECOVERIES FUNDS

The District Community Development Officer reported to the Committee that the department of community Development was in the process of procuring some equipment using FSP recoveries' funds as a way of ploughing back the funds into the communities. The equipment under procurement was as tabulated below:

S/N	EQUIPMENT	QTY	LOCATION/WAC	WARD	COMMENTS
1	Tractor (for Agricultural purposes)	01	District	N/A	Procurement was being done by the Provincial Procurement

					Committee-KSM.
2	Rice Mill	01	Katwatwa	Katwatwa	Procurement was being done by MoH procurement Department
3	Hammermill	01	Kayomba	Chishela	Procurement was being done by Nsama Town Council
4	Hammermill	01	Mwewe	Munwa	Procurement was being done by Nsama Town Council
5	Hammermill	01	Mikose	Mikose	Procurement was being done by Nsama Town Council
6	Maize Sheller	02	Kakoma	Kakoma	Procurement was being done by Community Development office
7	Maize Sheller	02	Katele	Chubo	Procurement was being done by Community Development office.

It's expected that by 31st December 2024, all the above listed items should be in Nsama district.

Thereafter, the matter was **Noted.**

THE REPORT OF THE DISTRICT EDUCATION BOARD SECRETARY

Introduction

Nsama district was divided into 7 zones, namely Nsama, Chishela, Kampinda, Nsumbu, Kakoma, Munyele and Mwewe. This report was an attempt to share information on learning institutions, Staffing, Infrastructure, District enrolment and other activities conducted from October 2024 to December 2024.

Early Childhood Education Programme

The following tables depict statistics on the institution of learning and teachers in the district:

Number of ECE Centres	Number of Teachers		
	Male	Female	Total
37	9	19	28

- ✓ **Some Centers have no Qualified teachers.**

Primary School Education Programme

Number of Schools	Number of Teachers		
	Male	Female	Total
42	152	72	224

Secondary School Education Programme

Number of Schools	Number of Teachers		
	Male	Female	Total
6	119	53	172

Community Schools

Number of Schools	Number of Teachers		
	Male	**Female**	**Total**
13	**11**	**2**	13

The following tables depict statistics on district enrolment:

Enrolment

Level	Boys	Girls	Total
ECE	1067	1172	2239
Primary	7804	8201	16005
Secondary	1267	983	2250
Community School	343	374	717
Grand Total	**10481**	**10730**	**21,211**

PWSWCDBWRDEHDMMU/93/01/2025: SCHOOL FEEDING PROGRAM

The District Education Board Secretary reported to the Committee that the department managed to distribute 50 metric tonnes of maize and 7 metric tonnes of Beans. Members were informed that the transporter was yet to be paid all the necessary documents had been submitted for payments.18961 learners were expected to be fed come 2025 term one stakeholder are expected to take part in the feeding of the learners so that there was accountability.

Thereafter, the matter was **Noted.**

PWSWCDBWRDEHDMMU/94/01/2025: GRADE 7 AND 9 2024 EXAMINATIONS

The District Education Board Secretary reported to the Committee that the Department conducted National Examinations for grade 7, 9 and 12. The results came and they were analysed. The following were the results,

Grade 7 Level

Total Entered: 1383

Total Sat: 1273

Total Absent: 112

Total Number Passed: Division 1 to 3: 796

Total Number Fail Division 4:470

District Pass Percentage is 62.52%

Grade 9 Level

Total Entered: 606

Total Sat: 573

Total Absent: 33

Certificates: 363

Statements: 200

Fail: 10

Pass Percentage: 63.35%

Total Number Passed: Division 1 to 3: 796

Total Number Fail Division 4:470

District Pass Percentage was 62.52%
As a District they were at Position 4 and as a Province they were at 58%
For the Grade 12 results details will be given in the first quarter of 2025.
Thereafter, the matter was **Noted.**

PWSWCDBWRDEHDMMU/95/01/2025: HUMAN RESOURCE MANAGEMENT AND ADMINISTRATION

3.1 Nsama District Education Board continues receiving transfers outside the district and so far over 100 teachers are appearing on Nsama Payroll and they are working elsewhere.

3.2 Teacher Recruitment

The 2004-2025 Teacher recruitment is underway and names of Applicants would be retrieved from the previous recruitment exercise and the selection was going on in Lusaka

3.3 Teacher Confirmation

It the mandate of the ministry through District Education Board to Confirm Teachers so far, the Department has confirmed 49 teachers. These include ECE, Primary and Secondary Teachers

Thereafter, the matter was **Noted.**

PWSWCDBWRDEHDMMU/96/01/2025: CONSTRUCTION OF CLASSROOM BLOCKS FOR COMMUNITY SCHOOLS ESTABLISHED.

The District Education Board Secretary reported to the Committee that following the establishment of these 13 Community Schools, the Community Schools had no proper infrastructure it would be good if these schools a given a 1x3 classroom block each so that learners could be learning in a conducive environment. Members were also informed that they were in rainy season classes were interrupted by the rains in most cases.

After a brief deliberation on the matter and on a proposal by Councillor Chipili Evans and duly seconded by Councillor Musonda Robison, it was

RESOLVED THAT;

The matter be deferred to the next Committee meeting.

PWSWCDBWRDEHDMMU/97/01/2025: DESKS SUPPLIED TO SCHOOLS

The District Education Board Secretary reported to the Committee that His Excellency the president of

the Republic of Zambia gave a directive that no Child should sit on the floor. The Department had received 260 ECE furniture 2361 desks for Primary and 390 desks for Secondary but after doing the monitoring it was discovered that some desks delivered were of very poor quality and most of them had broken down.

After a brief deliberation on the matter and on a proposal by Councillor Musonda Robison and duly seconded by Councillor Kabumba Daniel, it was

RESOLVED THAT;

The matter be deferred to the next Committee meeting.

THE REPORT OF THE DISTRICT DIRECTOR HEALTH

PWSWCDBWRDEHDMMU/98/01/2025: CHILD HEALTH WEEK 25TH TO 30TH NOVEMBER 2024

The Acting District Health Director reported to the Committee that Nsama District Health Office would be conducting Child Health Week from 25th to 30th November 2024. The minimum package of interventions for round 2 would include:

1. Vitamin A Supplement; targeting Children 6 – 11months
2. Deworming; targeting Children 12 to 59 months
3. Growth Monitoring and Promotion; targeting Children 0 to 59 months
4. Mid Upper Arm Circumference; targeting Children 6 to 59 months
5. IPV second dose; targeting Children 9 to 11 Months
6. Early Infant Diagnosis/HIV TT targeting 0 to 24 months of exposed infants
7. Health and Nutrition Education/Health Promotion
8. Early Child development services; targeting Children 0 to 23 months

Subsequently, the she said that the department was requesting for assistant from the committee in terms of Transport/motor bikes and fuel to enable health care givers reach every child.

After a brief deliberation on the matter and on a proposal by Councillor Musonda Robison and duly seconded by Councillor Kachusha Martin, it was

RESOLVED THAT;

The Council management should assist the health department with transport to ensure that the program was well implemented in the district.

PWSWCDBWRDEHDMMU/98/01/2025: SPORTS EQUIPMENT IN YOUTH FRIENDLY SPACES.

The Acting District Health Director reported to the Committee that the Department was requesting for Sport Equipment (nets for basketball, jesses, foot, hand, and basket balls, chess boards, among others) in the Youth friendly space in every health facility for the Adolescent group (10 to 19 years).

After a brief deliberation on the matter and on a proposal by Councillor Musonda Robison and duly seconded by Councillor Chipili Evans, it was

RESOLVED THAT;

The matter be handled administratively.

PWSWCDBWRDEHDMMU/99/01/2025: SEVERE ACUTE MALNUTRITION WARD AT NSAMA ZONAL HEALTH CENTRE.

The Acting District Health Director reported to the Committee that the Department needs a Nutrition Ward

and Kitchen utensils including a gas stove and a refrigerator.

After a brief deliberation on the matter and on a proposal by Councillor Kabumba Daniel and duly seconded by Councillor Mpundu Pervious, it was

RESOLVED THAT;

The District Health Director should write through the Council Secretary's office to request for the kitchen utensils and a refrigerator.

PWSWCDBWRDEHDMMU/100/01/2025: ELECTRIFICATION OF CHISHELA RURAL HEALTH CENTRE (K 44,727.45)

The Acting District Health Director reported to the Committee that the Department was requesting for the assistant of K 44,727.45 to electrify Chishela Rural Health Centre.

After a brief deliberation on the matter and on a proposal by Councillor Musonda Robison and duly seconded by Councillor Kachusha Martin, it was

RESOLVED THAT;

The electrification of Chishala Health Post and 3 Houses be included in the rehabilitation BoQ.

Therefore, being no any other business to transact, the meeting was closed at 14:50 hours, followed by the closing prayer by Councillor Songwe Brian.

……. …….

Committee Chairperson Signature

MINUTES OF THE FINANCE, LICENSING, HUMAN RESOURCE, AGRICULTURE, FORESTRY AND FISHERIES AND LIVESTOCK COMMITTEE MEETING WHICH HELD ON DAY 8TH NOVEMBER, 2024 IN THE COUNCIL CHAMBER, CIVIC CENTRE

MEMBERS PRESENT:

Muleya Thomas	Committee Chairperson
Mulenga Evans	
Kombe Brian	
Kasenge Bernard	
Siame David	Council Chairperson **(ex-official)**
Songwe Brian	Deputy Council Chairperson **(ex-official)**

OFFICERS IN- ATTENDANCE:

Mulatu Steven	Director of Planning
Siwakwi Robertson	Auditor
Chibale Joshua	Chief Human Resource Officer
Tembo Mapopa	SAO
Sianga Tembo	Acting Livestock Officer
Musamba Aubrey	Assistant Committee Clerk

ABSENCE/APOLOGIES:

Kamanga Raphael	Council Secretary
Mupeta Felix	Accountant
Nsumba Betassy	Councillor

PRIOR TO THE COMMENCEMENT OF THE MEETING AT10:30 HOURS, MEMBERS WERE LED IN AN OPENING PRAYER BY MR TEMBO MAPOPA THE SAO

FLHRFLAF/35/02/2025: NOTICE OF MEETING

Prior to the commencement of the proceedings, the Acting Council Secretary read the notice convening the meeting.

REPORT OF THE DIRECTOR OF FINANCE

FLHRFLAF/36/02/2025: REVENUE COLLECTION – WARD DEVELOPMENT COMMITTEE

The Acting Director of Finance reported to the committee that the Local Authority signed a Memorandum of Understanding (MOU) with Ward Development Committee (WDC) from Nsumbu as a measure of enhancing revenue collection and revenue base within Nsumbu Ward. the MOU would run for six months from November 2024 to April 2025 before it was renewed**. In** the first quarter of the year 2025, the Local Authority has planned to sign MOUs with Chishela, Kampinda, Munwa, Kakoma and Mikose Wards with the same purpose of increasing revenue. Attached to the copy of the MOU on Appendix 1.

After a length of deliberations on the matter and on a proposal by Councillor Kasenge Bernard and duly seconded by Councillor Mulenga Evans, it was

RESOLVED THAT;

- Kapisha ward be considered and the matter be approved with amendments.

FLHRFLAF/37/02/2025: DEBT STATUS

The Acting Director of Finance to the committee the debt status for Nsama Town council for period January 2024 to 31st December 2024. The table below shows the current debt status for Nsama Town Council.

Nsama Town Council		
Debt Status - as at 31 December 2024		
SN	Name	Amount K
1	NAPSA - Pension Contibution	1,985,028.37
	Penalty NAPSA	7,408,565.37
2	ZISC - Insurance	359,840.87
3	Madison - Funeral Cover	13,560.22
5	Zulawu - Union contribution branch	11,000.00
6	ZRA - PAYE	8,994,026.33
7	Settling in Allowances	17,295.54
Total		**18,789,316.70**

Thereafter, the matter was **Noted.**

FLHRFLAF/38/02/2025: CONSTITUENCY DEVELOPMENT FUND (CDF) – LOANS RECOVERIES

The Acting Director of Finance reported to the committee the 2022 and 2023 CDF loans recoveries performance for the period June 2024 to December 2024. Members were also informed that the table below shows the recoveries of CDF Loans for the year 2022. Note that, the loan beneficiaries had defaulted except for Bochika Trading when you consider the date they accessed loans against the loan balance.

NO.	Name of Beneficiary	Name Of Ward	Approved Amount	5% Interest	Total Repayment	Monthly Repayment	Recovery to Date	Loan Balance	Loan Amount Due
01	Filambo Nsama MPCS	Chubo	40,000.00	2,000.00	42,000.00	1,750.00	5,230.02	36,769.98	19,269.98
02	Diggers Nsama MPCS	Chubo	40,000.00	2,000.00	42,000.00	1,750.00	6,000.00	36,000.00	18,500.00
03	Mulatwamba Club	Fungwa	96,050.00	4,802.50	100,852.50	2,801.46	2,990.00	97,862.50	36,230.42
04	Lisnelly General Dealers	Fungwa	60,000.00	3,000.00	63,000.00	1,750.00	11,940.00	51,060.00	12,560.00

05	Kanmfukumfuku MPCS	Kakoma	178,000.00	8,900.00	186,900.00	3,893.75	1,575.75	185,324.25	52,936.75
06	Pensco General Dealers	Kakusu	65,000.00	3,250.00	68,250.00	1,895.83	12,000.00	56,250.00	14,541.67
07	Pupuluka General Dealers	Kampinda	150,000.00	7,500.00	157,500.00	3,281.25	33,834.84	123,665.16	12,102.66
08	Mulolo Womens Club	Kapisha	30,760.00	1,538.00	32,298.00	1,345.75	10,100.00	22,198.00	8,740.50
09	Mashukobi General Dealers	Lunsangwe	80,000.00	4,000.00	84,000.00	2,333.33	6,380.00	77,620.00	26,286.67
10	Desum General Dealers	Lunsangwe	200,000.00	10,000.00	210,000.00	4,375.00	32,959.46	177,040.54	28,290.54
11	Mashuli Lunsangwe MPCS	Lunsangwe	150,000.00	7,500.00	157,500.00	3,281.25	10,445.00	147,055.00	35,492.50
12	Mwaisha Construction & General Dealers	Mikose	100,000.00	5,000.00	105,000.00	2,916.67	13,040.00	91,960.00	27,793.33
13	Kabombo MPCS	Mukubwe	100,000.00	5,000.00	105,000.00	2,187.50	16,000.00	89,000.00	14,625.00
14	Chilelema Nsama MPCS	Munwa	100,000.00	5,000.00	105,000.00	2,916.67	30,107.15	74,892.85	10,726.18
15	Chonde Youth Club	Munwa	50,000.00	2,500.00	52,500.00	2,187.50	13,275.00	39,225.00	17,350.00
16	Must General Dealers	Mwambeshi	150,000.00	7,500.00	157,500.00	3,281.25	2,500.00	155,000.00	43,437.50
17	Cremwi Traders & Contractors	Mwambeshi	150,000.00	7,500.00	157,500.00	3,281.25	45,000.00	112,500.00	937.50
18	Bosjo Youth Trading	Nsumbu	200,000.00	10,000.00	210,000.00	4,375.00	46,875.00	163,125.00	14,375.00
19	Bochika Trading	Nsumbu	200,000.00	10,000.00	210,000.00	4,375.00	65,050.00	144,950.00	-3,800.00
20	Penluk General Dealers	Nsumbu	200,000.00	10,000.00	210,000.00	4,375.00	52,500.00	157,500.00	8,750.00
21	Jomwachi Construction	Nsumbu	200,000.00	10,000.00	210,000.00	4,375.00	34,313.11	175,686.89	26,936.89
22	Saeed General Dealers	Nsumbu	138,635.00	6,931.75	145,566.75	3,032.64	39,964.37	105,602.38	2,492.60

Subsequently, members were further informed that the table below shows the recoveries of CDF Loans for the year 2023. Note that, there was good performance from the 2023 loan beneficiaries as most of the beneficiaries were up to date with their loan repayments.

NSAMA TOWN COUNCIL		
CHIMBAMILONGA CDF 2023 LOAN EMPOWERMENT RECOVERY STATUS REPORT FOR THE PERIOD FROM JUNE, 2024 TO 31ST DECEMBER, 2024		
PROVINCE NAME: NORTHERN PROVINCE	DISTRICT: NSAMA DISTRICT	CONSTITUENCY: CHIMBAMILONGA

NO.	Name of Beneficiary	Approved Amount	5% Interest	Total Repayment	Monthly Repayment	Recovery to Date	Loan Balance	Loan Amount Due
01	Wilno Enterprise	190,195.00	9,509.75	199,704.75	4,160.52	20,802.58	178,902.17	- 0.00
02	Jamwapu General Trading	156,725.00	7,836.25	164,561.25	3,428.36	17,141.80	147,419.45	- 0.00
03	Mumwachi Youth Carpentry Club	100,001.00	5,000.05	105,001.05	2,187.52	1,000.00	104,001.05	9,937.61
04	Evamwil Contractors and General Supplier	65,000.00	3,250.00	68,250.00	1,895.83	7,400.00	60,850.00	2,079.17
05	Merjacline General Dealers	175,000.00	8,750.00	183,750.00	3,828.13	-	183,750.00	19,140.63
06	Yumba Act Enterprises	100,000.00	5,000.00	105,000.00	2,187.50	15,000.00	90,000.00	- 4,062.50
07	Runak Trading	187,250.00	9,362.50	196,612.50	4,096.09	11,800.00	184,812.50	8,680.47
08	Shangila Womens Club	97,240.00	4,862.00	102,102.00	2,836.17	2,900.00	99,202.00	11,280.83
09	Martimac Supplier and Contractors	194,700.00	9,735.00	204,435.00	4,259.06	30,000.00	174,435.00	- 8,704.69
10	Chichido General Dealers	154,920.00	7,746.00	162,666.00	3,388.88	31,000.00	131,666.00	-14,055.63
11	Enomuchi Enterprise	150,000.00	7,500.00	157,500.00	3,281.25	12,000.00	145,500.00	4,406.25
12	Gedas Supplier and General Dealers	153,198.00	7,659.90	160,857.90	3,351.21	4,000.00	156,857.90	12,756.03
13	Ethenta Banana Plantation Limited	200,000.00	10,000.00	210,000.00	4,375.00	15,000.00	195,000.00	6,875.00
14	Konkola Youth and Women Club	119,235.00	5,961.75	125,196.75	2,608.27	-	125,196.75	13,041.33
15	Obrien Chi General Dealers	200,000.00	10,000.00	210,000.00	4,375.00	-	210,000.00	21,875.00
16	Chakasteka Supplier and General Dealers	200,000.00	10,000.00	210,000.00	4,375.00	13,800.00	196,200.00	8,075.00
17	Inshimba Enterprises imited	200,000.00	10,000.00	210,000.00	4,375.00	-	210,000.00	21,875.00
18	Remus Restaurant and Food Suppliers	150,000.00	7,500.00	157,500.00	3,281.25	21,000.00	136,500.00	- 4,593.75
19	Katrod General Dealers	121,800.00	6,090.00	127,890.00	2,664.38	35,000.00	92,890.00	-21,678.13
20	Grakal Trading and Suppliers	180,100.00	9,005.00	189,105.00	3,939.69	16,000.00	173,105.00	3,698.44
21	Shapmand General Dealers	197,100.00	9,855.00	206,955.00	4,311.56	17,000.00	189,955.00	4,557.81
22	Kansato Kakoma Multpurpose Cooperative	200,000.00	10,000.00	210,000.00	4,375.00	4,450.00	205,550.00	4,300.00

Thereafter, the matter was **Noted.**

FLHRFLAF/39/02/2025: BLOCK MAKING MACHINE

The Acting Director of Finance reported to the committee that the Local Authority procured an Industrial block making machine which was also able to produce Pavers. It was tested and found that it was working well. During its testing phase, the authority received orders of more than 10,000 blocks from two clients. Members were further informed that They were proposing the following prices for the blocks and Pavers after considering the production costs. The prices would be revised quarterly in order to consider the changes in prices of materials and other related costs.

SN	Description	Proposed Price K
1	4 Inches	14
2	6 Inches	16
3	8 Inches	19
4	Pavers	10

After a length of deliberations on the matter and on a proposal by Councillor Kombe Brian and duly seconded by Councillor Kasenge Bernard, it was

RESOLVED THAT;

- The proposed prices for 4 inches block, 6 inches block and 8 inches block be approved as presented.
- The proposed price for pavers should hold for approval until the members of the Council see if they would be making profits on blocks sales or not.

FLHRFLAF/40/02/2025: RECEIPT AND PAYMENT – JANUARY TO DECEMBER 2024

The Acting Director of Finance reported that the Local Authority collected K1,288,243.88 from local revenue against the budgeted of K4,013,205.00 representing 32% collection efficiency. Members were informed that the local Authority shows a 51% increase in local revenue comparing the same period of January to December 2023.The Local Authority also collected K24,612,407.80 from national support against the budget of K52,460,401.00 representing 47%.

Budget items	Budget 2024 (K)	Actual (K)	Balance (K)	% Variance
Personal Levy	12,090.00	8,396.00	3,694.00	69
Land Charges	2,799,000.00	118,952.00	2,680,048.00	4
Other Fees and Charges	588,321.00	376,496.00	211,825.00	64
Permits	68,900.00	72,804.00	(3,904.00)	106
Licenses	6,000.00	2,661.00	3,339.00	44
Levies	538,894.00	411,179.60	127,714.40	76
Commercial Ventures		156,050.00	(156,050.00)	0
Interest on Commercial Banks		141,705.28	(141,705.28)	0
Total Local Revenue	**4,013,205.00**	**1,288,243.88**	**2,724,961.12**	**32**
Constituency Development Fund	30,635,642.00	10,500,000.00	20,135,642.00	34
Health Grants	1,556,951.00	598,263.90	958,687.10	38
Road Grants	3,742,847.00	1,559,519.60	2,183,327.40	42
Local Government Equalization Fund	11,794,311.00	10,582,151.22	1,212,159.78	90
Grants In Lieu of Rates				199

	564,000.00	1,122,893.00	(558,893.00)	
Other Grants - Devolved Departments	4,166,650.00	258,580.08	3,908,069.92	6
	52,460,401.00	24,621,407.80	27,838,993.20	47
Grand Total	**56,473,606.00**	**25,909,651.68**	**30,563,954.32**	**46**
Expenditure				
Salaries and Wages	9,343,574.16	8,407,629.99	935,944.17	90
Goods and Services	3,982,518.94	4,094,518.94	(112,000.00)	103
Secondary School and Skills Development Bursaries	5,820,772.00	1,586,496.50	4,234,275.50	27
Empowerment Grant	2,328,309.00	-	2,328,309.00	0
Financial Assets	3,492,463.00	-	3,492,463.00	0
Roads Rehabilitation	3,742,847.00	135,535.56	3,607,311.44	4
Other Non - Financial Assets	20,063,363.90	350,000.00	19,713,363.90	2
Statutory Obligations	792,990.00	166,082.00	626,908.00	21
Total Expenditure	**56,473,606.00**	**15,663,795.99**	**40,809,810.01**	**28**

Thereafter, the matter was **Noted.**

Appendix 1

MEMORANDUM OF UNDERSTANDING (MOU)

MEMORANDUM OF UNDERSTANDING (MOU) Between NSAMA TOWN COUNCIL & NSUMBU WARD DEVELOPMENT COMMITTEE AS A REVENUE COLLECTOR.

This document constitutes an agreement between **"NSAMA TOWN COUNCIL" the local authority & "NSUMBU WARD DEVELOPMENT COMMITTEE"** Nsumbu ward.

1. **Objective**

The objective of this MOU is to express the willingness of both parties to engage in an effort to promote and enhance revenue collection and expand revenue collection sources within juridistication of Nsumbu Ward.

The MOU will be identified through consultation between the two parties. Nsama Town Council agrees to provide technical assistance to assist Nsumbu Ward Development to carry out activities that will improve or expand revenue collection and consequently improve access to developmental project in the ward and the entire district.

As a preliminary activity, Nsumbu WDC will conduct a strategic analysis of existing revenue points and potential revenue points. The results of this exercise will assist Nsama Town Council with the implementation of bordered revenue generation, its operations and will help identify areas where Nsumbu WDC can provide support.

These agreements will be detailed in subsequent addendums to this MOU.

2. **General Terms of MOU**

2.1 Duration of MOU: This MOU shall be operational upon signing and will have an initial duration of 6 months renewable contract. All activities conducted before this date within the vision of the joint collaboration will be deemed to fall under this MOU.

1

2.2 Coordination: In order to carry out and fulfill the aims of this agreement, each party will appoint an appropriate person(s) to represent its organization and to coordinate the implementation of activities. Nsama Town Council and Nsumbu WDC staff and members respectively will meet regularly (preferably with two days' notice) to discuss progress and planned activities.

2.3 Technical and Financial Support: Addendums to this MOU will be developed for specific technical and financial support activities. These Addendums will provide a detailed description of the role, responsibility, and financial contribution of each party. Work plans and reporting requirements will be clearly outlined in the Addendum.

2.4 Confidentiality: Each party agrees that it shall not, at any time, after executing the activities of this MOU, disclose any information in relation to these activities or the affairs of business or method of carrying on the business of the other without consent of both parties.

2.5 Termination of MOU: The partnership covered by this MOU shall terminate upon completion of the agreed period. The agreement may also be terminated with a written one (1) month notice from either side. In the event of non-compliance or breach by one of the parties of the obligations binding upon it, the other party may terminate the agreement with immediate effect.

2.6 Extension of Agreement: The MOU may be extended provided the parties agrees upon, and can provide the necessary resources.

2.7 Communications: All notices, demands and other communications under this agreement in connection herewith shall be written in English language and shall be sent to the last known address, email, or fax of the concerned party. Any notice shall be effective from the date on which it reaches the other party.

2.8 Addendum: Any Addendum to this MOU shall be in writing and signed by both parties.

2.9 Insurance: It is the responsibility of Nsumbu WDC to insure themselves against any casualties. Nsama Town Council will not bear any responsibility for costs of sickness, accidents or any other liability.

3. Other Provisions

3.1 Nsama Town Council retains the right to withhold cost share payments for failure to comply with terms and conditions stipulated in this MOU and subsequent Addendums.

3.2 Nsumbu WDC shall immediately inform Nsama Town Council of any event, which could have a negative influence on or endanger the successful accomplishment of the tasks described in this agreement.

3.3 Nsumbu WDC shall not use the name of Nsama Town Council in any activities, promotional literature or information without the prior written approval of Nsama Town Council.

3.4 Nsumbu WDC shall pay the costs of its staff and any fees associated with the participation of its staff (e.g., transportation, communications, lodging, etc.) in the support of this activity, unless transportation can be provided by Nsama Town Council.

3.5 Beside the agreed upon technical support and cost share payment(s) to be stipulated in the Addendums to this MOU, Nsama Town Council has no other legal and financial obligations.

3.6 Income tax and VAT, if any arises due to cost share payments to Nsumbu WDC, shall be deducted at source at the applicable rates by Nsama Town council and will be deposited to the exchequer.

3.7 Both parties assume that this agreement does not go against the rules and regulations of the Government of the republic of Zambia.

3.8 This agreement will be administered in accordance with prevailing standard provisions and certifications for Ward Development Committees including those contained in the policy guidelines on the operation and management of WDC, "**AND NOT FORGOING THE LOCAL GOVERNMENT ACT NO: 2 OF 2019 AND PUBLIC FINANCE MANAGEMENT ACT NO: 1 OF 2018**".

The terms and provisions in this MOU also apply to any subsequent addendum to this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this MOU on the __ day of ___, ___ [Date].

ON BEHALF OF THE COUNCIL:

Name: RAPHAEL KAMANSA

Position: Council Secretary

Signature:

Date: 10 NOVEMBER 2024

10 NOV 2024

OFFICE OF THE COUNCIL SECRETARY P.O. BOX 002,

COUNCIL WITNESS: 1 (DF)

Name: FELIX MUPEJA

Position: ACTING DIRECTOR FINANCE

Signature:

Date: 10/11/2024

Witness 3 (DP)

Name: STEVEN K. MULATI

Position: DIRECTOR PLANNING

Signature:

Date: 10/11/2024

Witness 4 (DE)

Name: CHISHIMBA A. MUSONDA

Position: DIRECTOR OF ENGINEERING

Signature:

Date: 10-11-2024

ON BEHALF OF THE COMMITTEE:

Name: Nsumbu Ward Development Committee

Position: Committee Chairperson

Signature:

Date: 10 NOV 2024

COMMITTEE WITNESS:

Name: ALFRED MVULA

Position: TREASURER

Signature:

Date: 10 NOV 2024

10 NOV 2024

OFFICE OF THE COUNCIL SECRETARY P.O. BOX 002,

REPORT OF THE DIRECTOR HUMAN RESOURCE AND ADMINISTRATION

FLHRFLAF/41/02/2025: STAFF TRANSFERS

The Chief Human Resource Officer reported to the Committee that, in the period under review the Local Government Service Commission made some transfers of officers from Nsama Town Council to other Councils and also other officers were transferred to Nsama Town Council as indicated in a table below.

S.N	NAME	POSITION	COUNCIL TRANSFERRED FROM	COUNCIL TRANSFERRED TO
1	Enock Mwiinga	Senior Procurement and Supplies Officer	Nsama Town Council	Mumbwa Town Council
2	Chikoti Mulilwa	Assistant Director Engineering	Nsama Town Council	Luano Town Council
3	Selita Nsangu	Human Resource Officer	Nsama Town Council	Mpulungu Town Council
4	Kalima Musukuma	Senior Procurement and Supplies Officer	Chienge Town Council	Nsama Town Council
5	James Silomba	Clerical Officer	Chinsali Municipal Council	Nsama Town Council

Thereafter, the matter was **Noted.**

FLHRFLAF/42/02/2025: APPOINTMENT OF NEW OFFICERS

The Chief Human Resource Officer reported to the Committee that, the Local Government Service Commission made appointments of officers and published the names of successful applicants in the print media, among them 8 officers were offered employment and sent to Nsama Town Council and they have since started reporting.

Details of the positions for Nsama Town Council.

SN	POSITION	STATUS
1	Council Advocate	reported
2	Senior Legal Assistant	Reported
3	Senior Legal Assistant	Reported
4	Civil Engineer	Reported
5	Electrical Engineer	Reported
6	Assistant Electrical Engineer	Reported
7	Systems Analyst	Not yet reported
8	Public Relations Officer	Reported

Thereafter, the matter was **Noted.**

REPORT OF THE DISTRICT AGRICULTRAL COORDINATOR

FLHRFLAF/43/02/2025: AGRICULTURAL EXTENSION

The Acting District Agricultural Coordinator reported to the Committee that various field extension activities were implemented that included training of farmers in Climate Smart Agriculture technologies such as crop rotation, intercropping, early land preparation and planting as well as use of certified crop varieties. Members were informed that training of smallholder farmers in vegetable production under irrigation as a regular income generating activity for farming households and post- harvest management technologies were demonstrated extensively.

Subsequently, members were also informed that the district had so far received good rains for good crop production and productivity.

CROP CONDITION AND PERFORMANCE

The crop stand was generally good, with some of the maize crop at 8 leaf stage for those farmers who planted early November. All in all, they had most of the farmers planting their maize in the month of December.

PEST AND DISEASES

Members were also informed that they had a break out of bettles and fall army worms in the district which were damaging the maize crop for the farmers at an early stage of the plant. Farmers had been advised to control these pests with Imidacroplaid as a chemical control method. Currently the Government has not procured the chemicals to distribute to farmers hence the need for the farmers to buy by themselves in order to control the pest.

DEMO INSTALLATIONS FOR CLIMATE SMART TECHNOLOGIES TRANSFER

He further informed the members that the Department of Agriculture established 20 Demonstration sites in the period under review to show case the climate smart Agriculture technologies with a view of improving crop production and productivity. This was done in all the Camps in Nsama District as a preparatory activity for the forth coming field days. The Technologies that are showcased during Demos were; Early land preparation, Seed selection, plant spacing, Weed control methods, Fertilizer application and time of fertilizer application and quantities, control of pests and diseases

DISTRICT PROFILE:

BLOCKS	ZONES	No of Villages	No. of Households	Total Population	No. of Farmers	No. of Farmers	No. of DEMOs	No. of FFS/CSGs	Major Commodities grown /Enterprises by farmers

					M	F	T	groups			
NSAMA CENTRAL	26	48	7169	22439	3030	2020	5050	43	3	0	Maize, cassava, g/nuts
KAKOMA	16	37	2342	11300	2143	1043	3186	58	1	0	Maize, cassava, g/nuts and beans
CHISHELA	18	53	4132	13117	2818	1592	4410	40	4	0	Maize, cassava, g/nuts and Rice Bananas, sweet potatoes, Oranges and sugar canes
NSUMBU	14	34	5400	22160	2340	760	3100	30	3	1	Maize, cassava, g/nuts and Rice
MUNYELE	12	45	3560	15056	1891	3000	4891	45	9	0	Maize, cassava, g/nuts Tomato, millet, beans ,sugarcanes
TOTAL	74	217	22603	77,651	12222	8415	20,637	216	20	0	

Field extension visits and monitoring of vegetable gardens, as well as training of farmers in conservation agriculture, management of post-harvest losses, and climate smart agriculture technology trainings were undertaken to enhance production and productivity.

Thereafter, the matter was **Noted.**

FLHRFLAF/44/02/2025: MECHANIZATION TRAINING – TRALARD AND ITABWA

The Acting District Agricultural Coordinator reported to the Committee that Smallholder farmers were trained in mechanization technology adoption regarding tractor operation in six agricultural Camps in a collaborative effort between The TRALARD Project and Itabwa Investments in a bid to improve cassava filed production and yield improvement.

Members were also informed that the Farmers trained in Tractor operation included 79 males and 53 females with technical demonstration from experts from SARO AGRO Engineering Company of Kasama.

Thereafter the matter was **Noted.**

FLHRFLAF/45/02/2025: CROP MARKETING – FOOD RESERVE AGENCY - FRA

The Acting District Agricultural Coordinator reported the Food Reserve Agency (FRA) in Nsama managed to buy 152,341 bags by 50 kgs from 10 satellite depots indicating an increase by 40341 bags by 50 kgs in 2024 as compared to that of 2023. Members were further informed that the increase was due to increased extension service delivery, good rainfall pertain, Early input distribution and good Government policies in the Agricultural sector. Due to the lack of banking facilities in the district, payments were delayed to some farmers. The price of white grain maize was paged at K 330 per 50kg. This price increase in the 2023/2024 marketing season has shifted the demand for farmers to venture into Maize production, hence more land has been put under cultivation of maize in Nsama District.

The table below depicts maize purchases by The FRA in the 10 satellite depots in the district:

S/N	SATELLITE/ DEPOT NAME	NO. OF BAGS	MT
1	KAKOMA	20,387	1,019.4
2	CHISHELA	9,284	464.2
3	MUNWA	12,441	622.1
4	KAMPINDA	17,287	864.4
5	NSAMA CENTRAL	25,247	1,262.4
6	MUPANDI	14,946	747.3
7	KATWATWA	4,686	234.3
8	LUNSANGWE	10,097	504.9
9	MUTUMPIKE	19,926	996.3
10	MUNYELE	18,040	902.0
	TOTAL	**152,341**	**7,617.1**

Subsequently, members were also informed that it was worthy to note that several satellite depots were needed in various parts of Nsama District namely in Nsumbu, Katele, Mukotwe, and other areas to facilitate lower delivery costs for smallholder farmers.

Thereafter, the matter was **Noted.**

FLHRFLAF/46/02/2025: FARMER INPUT SUPPORT PROGRAMME – FISP

The Acting District Agricultural Coordinator reported the following companies had been contracted to supply farming inputs in Nsama district:

S/N	DISTRICT	ALLOCATED BENEFICIARIES	INPUTS	SUPPLIER	TOTAL (MT)	KGs PER BAG	DELIVERY	REDEMPTION BY FARMERS
1	Nsama	3500	Compound D	United Capital Fertilizer (UCF)	525	50Kg	100%	99%
2	Nsama	3500	Urea	Agro Trade Exchange	525	50Kg	100%	100%

3	Nsama	3500	Maize Seed	Zambezi Seed Company	35	10Kg	100%	100%
4	Nsama	3500	Groundnuts	Farmers Barn	35	20Kg	100%	98%
5	Nsama	3500	Rice	Kamano Seed Company	21.88	12.5Kg	100%	100%

Members were also informed that the 2023/2024 Farmer Input Support Programme (FISP) implementation went on well and almost all the beneficiaries collected their inputs by 4/12/2024. The few remained to collect D compound and groundnuts because the suppliers of these commodities had some damages in their warehouses and are yet to replace so that farmers can collect. All in all, the Programme went on well despite incurring high costs due to shifting from one area to another in search of good network as well as the usage of the Genset for power.

FISP implementation performance Table

	TARGET FARMERS	ON ATDs	% ON ATDs	DEPOSITS	% DEPOSITS	ON ATCs	% ON ATCs	FULLY	PARTIALLY
	3,500	3,500	100	3500	100	3,500	100	3474	26

STAFF RETURNS

NAME OF OFFICER	GENDER	NRC	DATE OF BIRTH	EMPLOYEE No.	A:E / STAFF NUMBER	CONTACT NO.	OFFICER'S RESIDING AT STATION (YES/NO)	SUBSTATIVE POSITION	ADMINISTRATIVE CONVENIENCE POSITION	QUALIFICATIONS	PERIOD OF STAY AT STATION	CONFIRMED IN SERVICE (Yes/No)	DATE OF PRESENT APPOINTMENT	
A. DISTRICT (NSAMA)														
MWANJI CHELLAH	M	470418/11/1	17/03/69	00152049	S152049	978752066	YES	DACO		MSC	2YEARS	YES	17/01/2010	2002
MAPOPA TEMBO	M	295865/51/1	25/06/1983	00170991	145010	097906375	YES	AO	SAO	DEGREE	2YEARS	YES	28/04/2022	13/11/2020
STEVEN MUSONDA	M	237121/73/1	6/11/1980	00155159	10102	097759749	YES	STO		DIPLOMA	3 YEARS	YES		

CHUNDA BOTHA	M	177577/47/1	31/12/1970	0089743	1817	0979624832	YES	AA	ADMDO	DIPLOMA	2 YEARS	YES	23/06/2021	2017
MISHECK CHUNDU	M	226588/45/1	1/6/1988	00247536		0964433736	NO	AO		DEGREE	8 MONTHS	YES		
GIFT SAKUHUKA	M	398425/16/1	25/08/1997			0975631265	YES	DMDO		DEGREE	2 WEEKS	NO	2/5/2024	26/4/2024

FIELD STAFFS

NAME OF OFFICER	GENDER	NRC	DATE OF BIRTH	EMPLOYEE No.	A:E / STAFF NUMBER	CONTACT NO.	BLOCK	CAMP NAME/ STATION	OFFICER'S RESIDING AT STATION (YES/ NO)	BLOCK /CAMP HOUSE AVAILABILE	SUBSTATIVE POSITION	ADMINISTRATIVE CONVENIENCE POSITION	QUALIFICATIONS	PERIOD OF STAY AT STATION	CONFIRMED? (Yes/No)
Samuel kasakula	M	127437/34/1	2/4/1985	00181412		0978217200	NSUMBU	MWANGALA	YES	YES	AA	CHO	CERTIFICATE	15 YEARS	YES
Mwitwa lwangwa	M	228344/45/1	20/04/1985	00249473	171540	0971547946	NSUMBU	Munjela	YES	NO	AA	Ag/BEO	CERTIFICATE	6	YES

Chinza humphrey	M	305790/61/1	3/4/1978	00252135	175330	0975226304	KAKOMA	DISTRICT	YES	YES	AA		CERTIFICATE	2 YEARS	YES
Chanda cosmas	M	226750/44/1	21/10/89	00249442	175329	0976624449	KAKOMA	KAMPINDA	YES	NO	AA	Ag/EM	CERTIFICATE		YES
Kakoma Kakoma	M	140113/86/1	8/8/1999	00402010		0770645031	CHISHELA	Chishela	YES	YES	AA	Ag/BEO	CERTIFICATE	1YEAR 5MONTHS	NO
Simutwe mickrove	M	239386/71/1	21/02/91	00357906		0976809316	NSAMA CENTRAL	Nsama central	YES	NO	AA	A/BEO	CERTIFICATE	3 YEARS	NO
Mulenga Richard	M	227290/46/1	22/12/1992	00323303		0974059709	NSAMA CENTRAL	FUNGWA CAMP	YES	YES	AA		CERTIFICATE	1YEAR 6MONTHS	NO
Betty Ngoma	F	303217/43/1	27/11/1986	00323123	24930	979813567	MUNYELE	Munyele	YES	YES	AA		CERTIFICATE	2 YEARS	YES
Chita Pongoma	M	305535/17/1	27/11/86	00323123		0972679429	KAKOMA	KAKOMA	YES	NO	AA	Ag/BEO	CERTIFICATE	5 YEARS	NO
ELIZABETH JERE							CHISHELA	MWEWE	YES	NO	AA				
ZULU ISAAC	M	616182/52/1	18/08/1994			0975417866	MUNYELE	KATELE	YES	NO	AS	BEO	DIPLOMA	7 DAYS	NO

MANZ AMABI REWA RD	M	333910/ 76/1	27/02/ 200			097858 7679	CHIS HELA	KATWA TWA	YES	NO	AA		CERTIFI CATE	2 MON THS	NO
EMEL DAH MUYO YETA	F	345391/ 74/1	5/5/19 83			075092 1926	MUN YELE	MUKOT WE	YES	NO	AA		CERTIFI CATE	1 MON TH	NO

Thereafter, the matter was **Noted.**

Challenges:

- Weak internet signal which is not available all the time.
- Lack of Banking facilities to collect farmer deposits.
- Tedious and lengthy farmer verification process.
- Inadequate resources for Block and camp operations
- Low staffing levels
- Inadequate Transport for Field officers

REPORT OF THE DISTRICT FISHERIES & LIVESTOCK COODINATOR

After a brief deliberation on the matters and on a proposal by Councillor Kombe Brian and duly seconded by Councillor Kasenge Bernard, it was

RESOLVED THAT;

The report of the District Fisheries and Livestock Coordinator be deferred to the next Committee meeting for failing to give positive answers to the Councilors questions.

There being no other business to transact, the meeting was closed at 13: 30 after a prayer from Mr. Tembo Mapopa.

BRIAN SONGWE .....

Council Chairperson

.....

Signature

NSAMA TOWN COUNCIL
07 NOV 2025
COUNCIL CHAIRPERSON
P. O. BOX 822, NSAMA